## Quotation of Settlement Fee / without paying monthly fee

1. Basic Fee				000	yen
2. Additional fee for the year-end adjustment of payroll • less than nine persons • 20,000yen per 10 person, (over 10 employees case)	+++	,	30,	0 0 0	yen
3. Additional fee for having a meeting, in far distance	+	,	30,	0 0 0	yen
<ul><li>4. Additional fee for Sales Tax Payer</li><li>Simple Type</li></ul>	+		10,	0 0 0	yen
<ul> <li>Normal Type, but not very complicated</li> </ul>	+	,	30,	0 0 0	
$\cdot$ Normal Type, and very complicated $\sim$	++		-	000	
・Need to check インボイス番号	+				yen
(インボイス番号 means official registration numbers for file Japan	ese	Sal	es Ta	x)	
5. Additional fee for making other tax-related documents	+	•	30,	0 0 0	yen
6. Additional fee for translate formal tax form in English	+		30,	0 0 0	yen
<ul> <li>7. Other additional / discount</li> <li>Annual Sales amount is over 100 million yen</li> <li>Annual Sales amount is over 200 million yen (**1)</li> <li>Communicate with us in English</li> <li>Social Insurance related procedures</li> <li>Labor/unemployment Insurance related procedures</li> <li>Any other application form, per one (**2)</li> <li>Discount depends on your situation</li> </ul>		• •	7 0, 3 0, 1 5, 1 5,	0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	yen

Subtotal	yen
Sales tax	
Total Settlement Fee	yen

 $<sup>\</sup>times$  2 The apply for government cash aid, let us offer another price list.