

For Reiwa Statement of Income and Expenditure (For general use)

Address		pronunciation		Tax Accountant	Office	
		Name			Name	
Office		Phone Number			Phone Number	
Business Category		Trade Name (Shop Name)		Union		

Reiwa y m d (submitted date)

(from 1 m 1 d to 12 m 31 d)

Tax No.

Account name		Amount (yen)	Account name	Amount (yen)		
Income	Sales	①	Other Expenses	Travel Expenses	ニ	
	Sales (house use)	②		Telephone and Internet	ホ	
	Other Income	③		Advertising	ヘ	
	Total (①+②+③)	④		Entertainment	ト	
Cost of sales	Inventory (beginning)	⑤		Insurance (for business)	チ	
	Purchase or Manufacturing Cost	⑥		Repair and Maintenance	リ	
	Subtotal (⑤+⑥)	⑦		Office Supplies	ヌ	
	Inventory (end)	⑧		Benefits for employees	ル	
	Subtotal (⑦-⑧)	⑨			ヲ	
Gross Profit (④-⑨)		⑩			ワ	
Expenses	Salary for employees	⑪			カ	
	Outsourcing Fee	⑫			ヨ	
	Depreciation	⑬			タ	
	Bad Debt	⑭		Other Expenses	レ	
	Rental Cost	⑮		Subtotal (Total from "イ" to "L")	⑰	
	Interest	⑯		Total from Expenses (Total from ⑩ to ⑰+⑱)	⑲	
	Other Expenses	Tax and Dues		イ	Income before Deduct ⑳	⑲
		Packing Fare		ロ	Salary for Family	㉑
		Utility	ハ	Net Income (⑲ - ㉑)	㉒	

○ Detail of Salary (for employees)

Name and Age	Months (worked)	Salary Bonus	Total Amount	Withholding Income Tax
() year				
() year				
() year				
Other () people				
Total	Total Number of Months			

○ Detail of Fees for tax accountants and lawyers

Address and name	Amount	Regarded as this year's cost	Withholding Income Tax

○ Detail of family employees

Name and Age	Relationship	Months (worked)
() year		month
() year		month
() year		month
		Total Number of Months
		month